

M e m o r a n d u m

To: Panel Members Date: September 22, 2006

From: Ruby Cohen, Manager Agr. No.: ET07-0172

Analyst: K. Ohta

Subject: SMALL BUSINESS AGREEMENT WITH 100 OR FEWER EMPLOYEES

CONTRACTOR:

- Contractor's Legal Name: Uptown Studios
- Type of Industry: Services
- Nature of Business: Graphic and Web Design
- Contractor's Number of Full-Time Employees: 4
 - Number to be trained: 4
- Turnover Rate: 25%
- Repeat Contractor: No

CONTRACT:

- Training Project Profile: Retraining: Companies W/Out-Of-State Competition Priority Industry
- ETP Funding Amount: \$6,240
- Employer Contribution: \$4,080
- Average Cost per Trainee: \$1,560
- Range Of Hourly Wages At Retention: \$13.00 to \$17.00
- Health Benefits: N/A
- Occupations to be Trained: Lead Graphic Designer, Production Director, Office Manager, Owner
- Training Menu: Advanced Technology, Business Skills
- Range of Hours: 8 - 60

- County(ies) Served: Sacramento and San Francisco
- Union Representation: No
- Subcontractors: N/A

Waivers:

Uptown Studios is requesting a waiver to the 20 percent turn-over rate. The company has 3 employees and one left in July 2006. She moved out-of-state.

Contractor agrees that during ETP-funded training hours, trainees will not produce products or provide services which will ultimately be sold.

No executive who has the authority to set company policy will be trained under this Agreement except for the owner.